

# Y6 - Punctuation and Grammar Overview

Autumn 1	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
<p><b>Place Value of Punctuation and Grammar</b></p> <p><b>Recount - Letter</b> Nottingham Evacuee Letter</p> <p>Address Date Salutation Brief introduction Chronological order First person Past tense Facts and opinions Rhetorical questions Sign o Active voice Subjunctive mood Subordinating conjunctions Conjunctive adverbs Relative clauses Expanded noun phrases Adverbs/adverbials of time Adverbs/adverbials of place Parentheses Semi - colons Colons</p>	<p><b>Instructions</b> How to Survive an Air Raid</p> <p>Title statement List of equipment or materials Sequence, chronological steps Diagrams or illustrations Present tense Imperative verbs (commands) Detailed information Co-ordinating conjunctions Subordinating conjunctions Expanded noun phrases Commands, using the imperative Adverbs of manner Adverbs of time Commas in a list Parentheses Apostrophes for possession Apostrophes for omission Commas for fronted adverbials Colons</p> <p><b>Characterising speech</b> Surviving the Air Raid</p> <p>Introduction Each character shows emotions Each character performs actions The audience reacts to each character Short sentences for effect Colloquial language (non-Standard English) Discourse markers Expanded noun phrases Adverbials of manner Participial phrases &amp; clauses (-ing and -ed openers) Relative clauses Adverbials of place Inverted commas Colons Semi - colons Parentheses Ellipses to show stammer, pause or incomplete thought Dashes to show change of thought or interruption Hyphens to show stutter</p>	<p><b>Explanation</b> How does the circulatory system work?</p> <p>Title Introductory paragraph Paragraphs detailing a process Facts Present tense Formal language Technical vocabulary Passive voice Subordinating conjunctions Expanded noun phrases Relative clauses Adverbs for cause and effect Adverbs/adverbials of time Evaluative adverbs Semi - colons Colons Parentheses</p> <p><b>Setting description</b> Whitby Abbey</p> <p>Introduction Paragraphs pan the setting Figurative language Short sentences for effect Rhetorical questions Conclusion including a cliff hanger Expanded noun phrases sights, sounds and smells Adverbials of manner including similes Participial phrases (-ing and -ed openers) Relative clauses Adverbials of place Apostrophes for possession Colons Semi - colons Parentheses Ellipses</p>	<p><b>Recount - Diary</b> A life destroyed</p> <p>Dates Salutation Chronological order Past tense Facts and opinions First person Passive voice Rhetorical questions Sign o Active voice Subjunctive mood Subordinating conjunctions Conjunctive adverbs Relative clauses Adverbs/adverbials of time Adverbs/adverbials of place/preposition phrases Expanded noun phrases Semi - colons</p>	<p><b>Non-chronological report</b> The Yellow Spotted Lizard</p> <p>Heading Brief introduction Subheadings Technical vocabulary Pictures and captions Third person - formal Statements giving factual information Passive voice Subordinating conjunctions Relative clauses Subjunctive form Conjunctive adverbs Semi - colons Colons Apostrophes for possession Parentheses</p> <p><b>Narrative - Characterising speech</b> Warden vs Boys</p> <p>Introduction Each character shows emotions Each character performs actions The audience reacts to each character Short sentences for effect Colloquial language (non-Standard English) Discourse markers Expanded noun phrases Adverbials of manner Participial phrases &amp; clauses (-ing and -ed openers) Relative clauses Adverbials of place Inverted commas Colons Semi - colons Parentheses Ellipses to show stammer, pause or incomplete thought Dashes to show change of thought or interruption Hyphens to show stutter</p>	<p><b>Narrative</b> Alice in Wonderland</p> <p><b>Poetry -</b> Ottava rima Iambic pentameter Free verse</p>

# Y5 - Punctuation and Grammar Overview

Autumn 1	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
<p><b>Place Value of Punctuation and Grammar</b></p> <p><b>Non-chronological report</b> Planets of the solar system</p> <p>Heading Brief introduction Subheadings Technical vocabulary Pictures and captions Third person – formal Statements giving factual information Subordinating conjunctions Relative clauses Conjunctive adverbs Commas for lists Apostrophes for possession Parentheses</p>	<p><b>Recount - Letter</b> Trojan Horse</p> <p>Address Date Salutation Brief introduction Chronological order First person Past tense Facts and opinions Rhetorical questions Sign o Subordinating conjunctions Conjunctive adverbs Relative clauses Expanded noun phrases Adverbs/adverbials of time Adverbs/adverbials of place Parentheses Apostrophes for plural possession</p> <p><b>Narrative - Myth</b> King Midas and the golden touch</p>	<p><b>Persuasive advert</b> Save the Rainforest</p> <p>Deals and bargains Direct address (can include flattery) Alliteration and assonance Facts and statistics Opinion (can be expert opinion) Repetition Rhetorical questions Emotive/exaggerated language Triples/the rule of three Modal verbs Adverbs for possibility/degree Personal pronouns Expanded noun phrases Subordinating conjunctions Conjunctive adverbs Commands Commas for lists Parentheses</p> <p><b>Recount - Letter</b> Hansel's escape</p> <p>Address Date Salutation Brief introduction Chronological order First person Past tense Facts and opinions Rhetorical questions Sign o Subordinating conjunctions Conjunctive adverbs Relative clauses Expanded noun phrases Adverbs/adverbials of time Adverbs/adverbials of place Parentheses Apostrophes for plural possession</p>	<p><b>Setting description</b> Cottage in the woods</p> <p>Introduction Paragraphs plan the setting Figurative language Short sentences for effect Rhetorical questions Conclusion including a cli hanger Expanded noun phrases sights, sounds and smells Adverbials of manner including similes Participial phrases (-ing and -ed openers) Relative clauses Adverbials of place Apostrophes for possession Parentheses Ellipses</p> <p><b>Non-chronological report</b> Desert Creatures</p> <p>Heading Brief introduction Subheadings Technical vocabulary Pictures and captions Third person – formal Statements giving factual information Subordinating conjunctions Relative clauses Conjunctive adverbs Commas for lists Apostrophes for possession Parentheses</p>	<p><b>Poetry</b> Haiku/Senryus Renga Free verse</p> <p><b>Characterising speech</b> Oh Maya Gods!</p> <p>Introduction Each character shows emotions Each character performs actions The audience reacts to each character Short sentences for effect Colloquial language (non-Standard English) Discourse markers Expanded noun phrases Adverbials of manner Participial phrases &amp; clauses (-ing and -ed openers) Relative clauses Adverbials of place Inverted commas Parentheses Ellipses to show stammer, pause or incomplete thought Hyphens to show stutter</p>	<p><b>Setting description</b> Lost Jungle City</p> <p>Introduction Paragraphs plan the setting Figurative language Short sentences for effect Rhetorical questions Conclusion including a cli hanger Expanded noun phrases sights, sounds and smells Adverbials of manner including similes Participial phrases (-ing and -ed openers) Relative clauses Adverbials of place Apostrophes for possession Parentheses Ellipses</p> <p><b>Instructions</b> How to survive the plague (humorous)</p> <p>Title statement List of equipment or materials Sequence, chronological steps Diagrams or illustrations Present tense Imperative verbs (commands) Detailed information Co-ordinating conjunctions Subordinating conjunctions Expanded noun phrases Commands, using the imperative Adverbs of manner Adverbs of time Commas in a list Parentheses Apostrophes for possession Commas</p>

# Y4 - Punctuation and Grammar Overview

Autumn 1	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
<p><b>Place Value of Punctuation and Grammar</b> <b>Non-chronological report</b> Extinct animals</p> <p>Heading Brief introduction Subheadings Technical vocabulary Pictures and captions Third person – formal Statements giving factual information Co-ordinating conjunctions Subordinating conjunctions Expanded noun phrases Present perfect tense Commas for lists Apostrophes for possession Commas after fronted adverbials</p>	<p><b>Recount -</b> Livia's letter</p> <p>Address Date Salutation Brief introduction Chronological order First person Past tense Facts and opinions Rhetorical questions Sign o Co-ordinating conjunctions Subordinating conjunctions Expanded noun phrases Adverbs/adverbials of time Adverbs/adverbials of place Commas for fronted adverbials Apostrophes for omission Apostrophes for plural possession</p> <p><b>Persuasive leaflet</b> Visit Incredible Italy</p> <p>Deals and bargains Direct address (can include flattery) Alliteration and assonance Facts and statistics Opinion (can be expert opinion) Repetition Rhetorical questions Emotive/exaggerated language Triples/the rule of three Adverbs Personal pronouns Expanded noun phrases Co-ordinating conjunctions Subordinating conjunctions Commands Commas for lists Apostrophes for possession</p>	<p><b>Narrative</b> Sleeping Beauty</p> <p>Correct use of capital letters, full stops, question marks, and exclamation marks Commas used in lists and to mark fronted adverbials (e.g. After the storm, the sky cleared.) Apostrophes for possession (singular and plural) Expanded noun phrases to add detail (e.g. the dark, twisting path) Prepositional phrases to add detail about place and time (e.g. under the bridge, at midnight) Conjunctions to express time, cause, and contrast (e.g. although, because, while, before, after, since) Adverbs and adverbial phrases to describe how, when, and where actions take place (e.g. silently, without warning) Fronted adverbials to vary sentence openings (e.g. Suddenly, the door creaked open.) Paragraphs to group related ideas or sections of the story</p> <p><b>Instructions</b> How to be a terrible emperor</p> <p>Title statement List of equipment or materials Sequenced, chronological steps Diagrams or illustrations Present tense Imperative verbs (commands) Detailed information Co-ordinating conjunctions Subordinating conjunctions Expanded noun phrases Commands, using the imperative Statements using the pronoun 'you' Adverbs of manner Adverbs of time Commas in a list Commas for fronted adverbials Apostrophes for possession Apostrophes for omission</p>	<p><b>Characterising speech</b> Boudicca vs the Romans</p> <p>Introduction Each character shows emotions Each character performs actions Short sentences for effect Colloquial language (non-Standard English) Discourse markers Expanded noun phrases Adverbials of manner Participial phrases &amp; clauses (-ing and -ed openers) Adverbials of place Apostrophes for omission Commas for fronted adverbials Inverted commas Ellipses to show a pause or incomplete thought Hyphens to show stutter</p> <p><b>Explanation</b> How does the digestive system work?</p> <p>Title Introductory paragraph Paragraphs detailing a process Facts Present tense Formal language Technical vocabulary Co-ordinating conjunctions Subordinating conjunctions Expanded noun phrases Adverbs/adverbials of time Adverbs/adverbials of manner Commas for fronted adverbials Apostrophes for possession</p>	<p><b>Setting description</b> Asgard</p> <p>Introduction Paragraphs pan the setting Figurative language Short sentences for effect Rhetorical questions Conclusion including a cli hanger Expanded noun phrases sights, sounds and smells Adverbials of manner including similes Participial phrases (-ing and -ed openers) Adverbials of place Commas in a list Apostrophes for possession Commas for fronted adverbials Ellipses</p> <p><b>Recount - Diary</b> Raysha in her tower</p> <p>Date Salutation Chronological order Past tense First person Facts and opinions Rhetorical questions Sign o Co-ordinating conjunctions Subordinating conjunctions Adverbs/adverbials of time Adverbs/adverbials of place/preposition phrases Expanded noun phrases Commas for fronted adverbials Apostrophes for omission Apostrophes for possession</p>	<p><b>Narrative</b> The legend of Ragnar Lothbrock (a defeating the monster story)</p> <p>Dialogue punctuated correctly with inverted commas Verbs chosen for effect and consistent tense (mostly past tense in narratives) Pronouns used to avoid repetition and maintain cohesion Varied sentence types and lengths for effect (simple, compound, complex) Figurative language such as similes, metaphors, and personification Descriptive detail to build setting, character, and atmosphere Clear story structure: opening, build-up, problem, resolution, and ending Cohesive devices (e.g. then, afterwards, meanwhile, as soon as) to link events smoothly</p> <p><b>Poetry –</b> Kennings Tetractys Free verse</p>

# Y3 - Punctuation and Grammar Overview

Autumn 1	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
<p><b>Place Value of Punctuation and Grammar</b>  <b>Non-chronological report</b>                      Prehistoric creatures</p> <p>Heading                      Brief introduction                      Subheadings                      Technical vocabulary                      Pictures and captions                      Third person – formal                      Statements giving factual information                      Co-ordinating conjunctions                      Subordinating conjunctions                      Expanded noun phrases                      Present perfect tense                      Commas for lists                      Apostrophes for possession</p>	<p><b>Recount - Letter</b>                      Stone Age Letter</p> <p>Address                      Date                      Salutation                      Brief introduction                      Chronological order                      First person                      Past tense                      Facts and opinions                      Rhetorical questions                      Sign o                      Co-ordinating conjunctions                      Subordinating conjunctions                      Expanded noun phrases                      Adverbs/adverbials of time                      Adverbs/adverbials of place                      Exclamation marks                      Apostrophes for omission                      Apostrophes for plural possession</p> <p><b>Instructions</b>                      How to wash a woolly mammoth</p> <p>Title statement                      List of equipment or materials                      Sequenced, chronological steps                      Diagrams or illustrations                      Present tense                      Imperative verbs (commands)                      Detailed information                      Co-ordinating conjunctions                      Subordinating conjunctions                      Expanded noun phrases                      Commands, using the imperative                      Statements using the pronoun 'you'                      Adverbs of manner                      Adverbs of time                      Commas for lists                      Apostrophes for possession                      Apostrophes for omission</p>	<p><b>Setting description</b>                      Tomb of Wonders</p> <p>Introduction                      Paragraphs plan the setting                      Figurative language                      Short sentences for effect                      Rhetorical questions                      Conclusion including a cliff hanger                      Expanded noun phrases sights, sounds and smells                      Adverbials of manner including similes                      Participial phrases (-ing and -ed openers)                      Adverbials of place                      Commas in a list                      Apostrophes for possession                      Apostrophes for omission</p> <p><b>Narrative</b>                      Alaya and the forgotten tomb</p>	<p><b>Poetry –</b>                      Clerihews                      Limericks                      Free verse</p> <p><b>Recount - Biography</b>                      The Wicked Stepmother</p> <p>Heading                      Brief introduction                      Subheadings                      Chronological order                      Technical vocabulary                      Pictures and captions                      Third person – formal                      Statements giving factual information                      Co-ordinating conjunctions                      Subordinating conjunctions                      Expanded noun phrases                      Perfect tense                      Adverbs/adverbials of time                      Commas for lists                      Apostrophes for possession</p>	<p><b>Characterising speech</b>                      Egyptian Cinderella</p> <p>Introduction                      Each character shows emotions                      Each character performs actions                      Short sentences for effect                      Colloquial language (non-Standard English)                      Discourse markers                      Expanded noun phrases                      Adverbials of manner                      Participial phrases &amp; clauses (-ing and -ed openers)                      Adverbials of place                      Apostrophes for omission                      Inverted commas</p> <p><b>Narrative</b>                      Egyptian Cinderella                      (rags to riches plot)</p>	<p><b>Non-chronological report</b>                      All about bees!</p> <p>Heading                      Brief introduction                      Subheadings                      Technical vocabulary                      Pictures and captions                      Third person – formal                      Statements giving factual information                      Co-ordinating conjunctions                      Subordinating conjunctions                      Expanded noun phrases                      Present perfect tense                      Commas for lists                      Apostrophes for possession</p> <p><b>Persuasive advert</b>                      Save our Beautiful Bees</p> <p>Deals and bargains                      Direct address (can include flattery)                      Alliteration and assonance                      Facts and statistics                      Opinion (can be expert opinion)                      Repetition                      Rhetorical questions                      Emotive/exaggerated language                      Triples/the rule of three                      Adverbs                      Personal pronouns                      Expanded noun phrases                      Co-ordinating conjunctions                      Subordinating conjunctions                      Commands                      Commas for lists                      Apostrophes for possession (GDS)</p>

# Y2 - Punctuation and Grammar Overview

Autumn 1	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
<p><b>Place Value of Punctuation and Grammar</b></p> <p><b>Non-chronological report</b> Marvellous minibeasts</p> <p>Heading and subheadings Brief introduction Technical vocabulary Pictures and captions Third person – formal Statements giving factual information Co-ordinating conjunctions Subordinating conjunctions Expanded noun phrases Present progressive Statements Questions Commands/imperative Capital letters for proper nouns Commas for lists Apostrophes for possession (GDS)</p>	<p><b>Recount - Letter</b> Little Red</p> <p>Address Date Salutation Brief introduction Chronological order First person Past tense Facts and opinions Rhetorical questions Sign o Co-ordinating conjunctions Subordinating conjunctions Expanded noun phrases Adverbs/adverbials of time Adverbs/adverbials of place Apostrophes for omission Apostrophes for possession (GDS) Commas in a list Exclamation marks</p> <p><b>Narrative</b> Little Red - A twisted tale</p>	<p><b>Instructions</b> How to catch the big bad wolf</p> <p>Title statement List of equipment or materials Sequence, chronological steps Diagrams or illustrations Present tense Commands Detailed information Co-ordinating conjunctions Subordinating conjunctions Expanded noun phrases Direct address using 'you' Adverbials of place Question marks Commas for lists Apostrophes for possession (GDS) Apostrophes for omission</p> <p><b>Setting description</b> The Candy House</p> <p>Introduction Paragraphs pan the setting Third person Rhetorical questions Conclusion including a cli hanger Expanded noun phrases sights, sounds and smells Adverbials of manner including similes Adverbials of place Commas in a list Apostrophes for possession Apostrophes for omission Capital letters for proper nouns Question marks</p>	<p><b>Persuasive advert</b> Join our Super Vegetable Crew</p> <p>Deals and bargains Direct address (can include flattery) Alliteration and assonance Facts and statistics Opinion (can be expert opinion) Repetition Rhetorical questions Emotive/exaggerated language Triples/the rule of three Co-ordinating conjunctions Subordinating conjunctions Expanded noun phrases Commands Question marks Exclamation marks Apostrophes for possession (GDS)</p> <p><b>Poetry –</b> Diamantes Haiku Free verse</p>	<p><b>Narrative</b> Mighty marrow saves the day</p> <p>Capital letters to start sentences Full stops, question marks, and exclamation marks Capital letters for names and the pronoun "I" Spaces between words Statements, questions, exclamations, and commands Use of and, but, because, when, if, that to join ideas (coordinating and subordinating conjunctions) Nouns and expanded noun phrases to describe and specify (e.g. the shiny red apple) Verbs in the past tense to recount events Use of present tense where appropriate (e.g. for dialogue or description) Consistent use of tense throughout writing Use of adverbs to add detail about how, when, or where something happens (e.g. quickly, yesterday, nearby) Use of adjectives to add description Use of commas in a list Use of apostrophes for contractions (e.g. can't, didn't) Use of apostrophes for singular possession (e.g. the cat's bed) Sequencing of sentences to form clear sections (beginning, middle, end) Use of time connectives (e.g. first, then, after that, finally) Use of story language (e.g. Once upon a time, Suddenly, In the end) Some use of dialogue introduced with "said" and appropriate punctuation Variety of sentence openers (e.g. One day, After a while, Suddenly) Would you like me to create a matching version for Year 2 setting descriptions as well?</p> <p><b>Explanation</b> What is the life cycle of a butterfly?</p> <p>Title Introductory paragraph Paragraphs detailing a process Facts Present tense Formal language and technical vocabulary Co-ordinating conjunctions Subordinating conjunctions Expanded noun phrases Statements Questions Commas for lists Apostrophes for possession (GDS)</p>	<p><b>Setting description</b> Pudding Lane</p> <p>Introduction Paragraphs pan the setting Third person Rhetorical questions Conclusion including a cli hanger Expanded noun phrases sights, sounds and smells Adverbials of manner including similes Adverbials of place Commas in a list Apostrophes for possession Apostrophes for omission Capital letters for proper nouns Question marks</p> <p><b>Recount - Diary</b> Escape the Fire!</p> <p>Date Salutation Chronological order Past tense First person – informal Facts and opinions Rhetorical questions Sign o Co-ordinating conjunctions Subordinating conjunctions Adverbs/adverbials of time Adverbs/adverbials of place Expanded noun phrases Exclamation marks Commas for lists Apostrophes for omission Apostrophes for possession (GDS)</p>

# Y1 - Punctuation and Grammar Overview

Autumn 1	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
<p><b>Place Value of Punctuation and Grammar</b></p> <p><b>Lists, captions and labels</b></p>	<p><b>Non-chronological report</b> Toy Man</p> <p>Heading Brief introduction Subheadings Technical vocabulary Pictures and captions Third person – formal Statements giving factual information Co-ordinating conjunctions Adverbs/adverbials of place Expanded noun phrases Capital letters for proper nouns Commas for lists</p> <p><b>Place Value of Punctuation and Grammar</b></p>	<p><b>Recount - Letter</b> Come to the ball</p> <p>Address Date Salutation Brief introduction Chronological order First person Past tense Facts and opinions Rhetorical questions Sign o Co-ordinating conjunctions Expanded noun phrases Adverbs/adverbials of time Adverbs/adverbials of place Commas in a list Exclamation marks</p> <p><b>Repetitive narrative</b> Gingerbread Man / The Enormous Turnip</p> <p>Capital letters Full stops to end sentences Question marks Exclamation marks Capital letters for names and for the pronoun "I" Spaces between words Simple sentences that make sense Use of and to join words and clauses Nouns Verbs (in the simple past and present tense) Adjectives for description Sequencing of sentences to form a short narrative Time connectives (e.g. first, next, then, finally) Consistent use of simple past tense when recounting</p>	<p><b>Character description</b> Zag the dragon</p> <p>Introduction Present tense Third person Paragraphs pan the character referencing personality and habits Rhetorical questions Conclusion including a cli hanger Co-ordinating conjunctions Expanded noun phrases Adverbials of place Capital letters for proper nouns Question marks Exclamation marks</p> <p><b>Narrative</b> Rapunzel</p> <p>Capital letters Full stops to end sentences Question marks Exclamation marks Capital letters for names and for the pronoun "I" Spaces between words Simple sentences that make sense Use of and to join words and clauses Nouns Verbs (in the simple past and present tense) Adjectives for description Sequencing of sentences to form a short narrative Time connectives (e.g. first, next, then, finally) Consistent use of simple past tense when recounting</p>	<p><b>Non-chronological report</b> Darwin's Discoveries</p> <p>Heading Brief introduction Subheadings Technical vocabulary Pictures and captions Third person – formal Statements giving factual information Co-ordinating conjunctions Adverbs/adverbials of place Expanded noun phrases Capital letters for proper nouns Commas for lists</p> <p><b>Instructions</b> How to be an extreme explorer</p> <p>Title statement List of equipment or materials Sequence, chronological steps Diagrams or illustrations Present tense Commands Detailed information Co-ordinating conjunctions Expanded noun phrases The imperative Positional language Question marks</p>	<p><b>Setting Description</b> The Angry Dinosaur</p> <p>Capital letters to start sentences Full stops to end sentences Question marks Exclamation marks Capital letters for names and for the pronoun "I" Spaces between words Simple sentences that make sense Use of and to join words and phrases Nouns to name objects and places Adjectives to describe nouns (e.g. tall tree, cold sea) Expanded noun phrases using adjective + noun (e.g. the dark forest) Verbs to show what can be seen, heard, or felt (e.g. The wind blows.) Simple present tense to describe what is there Time and place connectives (e.g. In the forest, Near the river) Story or descriptive language (e.g. It was quiet and still.) Coordinating conjunction and to add detail (e.g. The sky was pink and bright.)</p> <p><b>Poetry –</b> Acrostics Shape Riddles</p>